1 YEAR PLAN: Dubbo Touch Association

WHAT DO YOU	HOW ARE YOU GOING TO ACHIEVE THIS	WHO WILL BE	TIMEFRAM	HOW ARE YOU GOING TO	PROGRESS REPORT/
WANT TO	CHANGE?	RESPONSIBLE	Е	MEASURE SUCCESS?	ANNUAL REVIEW/
ACHIEVE/					EVALUATION
CHANGE?			July 2018	Letter developed and sent to	
	Develop and send an email to NSW Touch outlining:	President, Junior	July 2016	NSW Touch.	
Lobbying of	- Current position and strategic direction of	Representative and		11011 100011.	
NSW Touch	Dubbo Touch	Council Recreation			
	 The current level of support Dubbo Touch 	Coordinator			
	receives from NSW Touch				
	- Indicate support Dubbo Touch would like to				
	receive - Proposal for a Regional Development Officer				
	and benefits including greater promo of sport,				
	increase profile, greater presence in schools,				
	more support for regional affiliates, sporting				
	schools program. DTA Club house office				
	space				
	 Raise the NRL partnership and the lack of benefit this has for regional affiliates to date. Is 				
	there ability to use NRL DO's for touch promo				
	and local NRL clubs.				
	- NSW Touch Country Championships and				
	other event hosting opportunities e.g. bid				
	proposals state cup and junior state cup,				
	accommodation issues Wagga etc				
	Meeting Recreation Coordinator at Council to discuss		July 2018	Meeting held with Council	
	letter and seek a letter of support from Dubbo Regional			and a letter of support	
	Council.			received.	
	Meeting NSW Touch to discuss letter in Sydney.		September	Meeting held with NSW	
	. ,		2018	Touch	
On anta Patrice	Develop infrastructure working party and develop	Vice President,	July 2018	An Infrastructure Working	
Sports lighting on John	strategic plan.	Treasurer, Junior Representative,		Party developed.	
McGrath Oval	Working party to develop a list of possible	Mandy Turner		A Dubbo Touch Strategic	
oo.aar ovar	infrastructure projects and prioritise to provide a	ana, ramor		Infrastructure Plan	
	strategic infrastructure plan for Dubbo Touch.			developed.	
	Get costings from Council regarding the lighting project		September/	A meeting held with the	
	and possible stages and seek a letter of support from		October	Sporting Asset Coordinator	

	Dubbo Regional Council.		2018	from Council to seek
	Dubbo Touch to confirm financial investment from the club for the lights to date and see if Council is able to contribute.		December 2018	information on light design and costs and contribution from Council.
	Allocate committee members to look into possible grants or funding opportunities for lights project. Develop a fundraising strategy that would allow DTA to work towards achieving 50% of the total costs so have the funds to apply for grants which are dollar for dollar contributions. Develop a communication plan around advising members of Dubbo Touch's infrastructure vision and the plan moving forward to raise funds.		January 2019 February 2019 August 2018	A plan developed to communicate infrastructure priorities and fundraising strategy.
Succession	Survey committee members for feedback.		July 2019	A survey completed by
Planning – Committee	Review committee positions prior to the AGM. Look at		July 2018	committee members.
members and volunteers	better resources certain areas/positions by developing working parties for some positions e.g. referees, comp coordinators, rep coordinator and publicity officer.		July 2018	Committee positions reviewed and working group developed for targeted positions e.g. referees,
	Develop a strategy to attract new committee members and get them actively involved: - Review the general member roles and develop a strategy to have these members more actively involved. - Continue to look at assistant roles for committee positions rather than general members. - Identify potential committee members - Advertise on facebook opportunities for members to be involved.		July 2018	publicity etc. Two new committee members at AGM. General Members provided roles on the committee either as an assistant or part of a working group.
	Reward long standing committee members through award nominations, committee shirt etc		December 2018	One committee recognised per year. New committee shirts
	Develop a generic drive to save all DTA documents that are important. Have all members contribute documents.	Secretary	July 2019	ordered and distributed. Key committee members contributed at least 3 documents each to the drive.
	Identify roles to develop annual procedures for roles to		July 2019	

	assist new committee members stepping into such roles. Rep Coordinator and Referee Director already developed.				
Online presence/ engaging teenagers to support	Conduct a survey of members that includes questions asking where people go to for information on the club, updates etc in order to review use of facebook, sportingpulse emails and website.	Publicity Officer or delegate	July/August 2018	A survey of members conducted.	
σαρροιτ	Review the Publicity Officer role and identify if there is an opportunity to develop a working group to share the workload. - Look at possible option to engage teenage members to assist with the management of social media e.g. taking photos/video footage etc.	Publicity Officer	September 2018	A working group or assistant publicity officer position developed.	
	Identify an assistant coordinator/back of house person to undertake administrative tasks for the competition coordinators e.g. generate draws, allocate duty, update ladders, apply ref credits etc.	Mixed and Men's Competition Directors	September 2018	A Competition Coordinator Administrator position developed and filled at AGM.	
	Develop a plan for Dubbo Touch communication which includes: - Communication around the committee including who the committee is and their roles - Provision of updates from monthly meetings - Engagement via social media with prizes/giveaways e.g. touch rego or merchandise.	Publicity Officer and delegates	October 2018	A communication plan developed for Dubbo Touch	
	Review website content. Develop content to be displayed on the Westside Digital sign to promote DTA – logo, regos, finals etc	Publicity Officer or delegate Publicity Officer or deleagte	July 2019 July/August 2018	DTA website content reviewed and updated. Minimum 4 content displays with Westside Hotel annually.	
	Increase the number of people who are trained in sportingpulse and source Tracey Rapley to run training for committee members. Also look to develop cheat sheets for registrar and competition coordinators.	Junior and Senior Registrar, Mixed/ Men's/ Women's/ Junior Competition Coordinators.	October 2018	All registrars, competition coordinators and assistants trained in Sportingpulse.	