



## **DUBBO TOUCH SENIOR REP** **INFORMATION PACK**

The Dubbo Touch Senior representative program provides individuals with an opportunity to play touch football at higher, more competitive levels. The Dubbo Touch Senior representative program requires commitment from coaches, players and managers, however we encourage all players selected to enjoy themselves in this competitive environment and continue to develop the skills that touch football offers.

This package will provide players with information regarding the 2022/2023 Dubbo Touch representative program including:

- Coaches
- Tournaments
- Payment schedules
- DTA Code of Conduct
- DTA Rep Player and Selection Policy

Dubbo Touch rep players are required to adhere to the following commitments:

- Attended all scheduled training sessions
- Be available for tournaments
- Abide by the rep player policy and code of conduct
- Meet all financial commitments

We ask that players carefully review the information pack and ensure they can meet the above commitments prior to registering for Dubbo Touch Senior Rep. If have any difficulties in meeting these commitments, please contact the Rep Player Coordinator as soon as possible to discuss as failure to do so may jeopardise your position in the team.

In order to express interest in the Dubbo Touch Senior representative program you will need to follow the below process:

1. Carefully read this information pack and ensure you are able to meet the commitments
2. Ensure you have read and agree to abide by the Code of Conduct and Rep Player and Selection Policy
3. Complete the online Dubbo Touch Senior representative program expression of interest form by Sunday 31 July 2022.

Failure to complete the registration process above will result in you not being eligible to trial for Dubbo Touch Senior Rep Touch.

If you have any questions please don't hesitate to give me a call.

Regards

**Tracey Whillock**

DUBBO TOUCH REP PLAYER COORDINATOR  
PH: 0418 665 009

## **COACHES AND MANAGERS**

Dubbo Touch is pleased to announce the appointment of Coaches for the 2022/23 representative season.

<b>Division</b>	<b>Coach</b>	<b>Contact Number</b>
<b>Open Men</b>	Harry West	0438 422 405
<b>Men's 30/40s</b>	Andrew Tomlins	0428 930 751
<b>Women's 30s</b>	Tracey Whillock	0418 665 009
<b>Men's 50s</b>	Neil Webster	0438 859 308

***For any initial enquiries players are requested to contact the Rep Player Coordinator.***

***IMPORTANT - For the 2022/23 representative program Dubbo Touch will use a single communication medium being the 'Stack Team App' for all communication including information about training/trials, updates, uniform purchases, reminders etc. Players should download the Stack Team App, search 'Dubbo Touch' and request to become a member of your representative team.***

Once the Dubbo Touch Senior representative teams are finalised, Dubbo Touch will call for expressions of interest for 2022/23 managers. Players should strongly consider submission of an expression of interest as every Dubbo Touch representative team will be required to have an allocated manager in order to be deemed eligible to participate in representative tournaments.

Coaches and/or managers will also make contact with players who register for the Dubbo Touch Senior Representative program.

## **TOURNAMENTS**

Dubbo Touch Senior Rep Teams will be encouraged to attend the following tournaments for 2022/23. Please note the below dates and venues have not been formalized, but we will keep you informed as we get updates.

Hornets Regional Championships

**24 and 25 September 2022 in venue TBC**

NSW Touch Country Championships

**15 and 16 October 2022 at Tuggerah**

NSW Touch State Cup

**2, 3 and 4 December 2022, Port Macquarie**

## **TRIALS/SELECTIONS**

The Dubbo Touch Senior Representative team trials/selections are proposed to be held on Sunday 21 August 2022 however confirmation and specific details will be provided via 'Stack Team App'. Players will also be observed during training sessions in the lead up to selection/trial dates.

Dubbo Touch strongly encourages players looking to be selected in representative teams to attend all training sessions and the trial/selection to give themselves the best opportunity to

be observed and considered. Where a player cannot attend a selection trial, a letter/email must be provided explaining the player's absence to the Rep Player Coordinator before the commencement of the trial in order to be considered for selection in a team.

## **REGISTRATION AND CONSENT**

A player must register for Dubbo Touch Senior Representative Teams by completing the online google doc 'Dubbo Touch Senior Rep Player Registration Form' by Sunday 31 July 2022. The form will require a player to provide consent and agree to abide by the Code of Conduct and Dubbo Touch Rep Player and Selection Policy. This online registration form must be completed by the due date for the player to be eligible for selection/trials.

Please note that any player wishing to play representative touch must be currently or intend to register in the 2022/2023 Dubbo Touch Junior Competition, the 2022 Dubbo Touch Winter Competition or the 2022/2023 Dubbo Touch Summer Competition to be eligible.

## **COSTS**

### **Dubbo Touch Rep Player Levy**

Players will be required to pay the below Rep Player Levy dependent on the tournament configuration that will be contested.

***Hornets or Country Championships only \$96***

***State Cup only \$115***

***Hornets and Country Championships \$170***

***Hornets and State Cup or Country Championships and State Cup \$189***

***Hornets, Country Championships and State Cup \$220***

The Dubbo Touch Rep Player Levy covers referee/coach payments, referee/coach accommodation, renewal of playing singlet uniforms, training equipment contribution etc. In order to nominate a representative team in a tournament the 'conditions of entry' must be met which includes each team having an appropriately qualified coach and referee as well as one additional referee per Association. The Dubbo Touch Officiating Payment Guidelines and Financial Support located on the Dubbo Touch website under 'representative' outlines referee and coach payments as well as financial support opportunities.

The Dubbo Touch Rep Player Levy will be payable by those players successfully selected in a Dubbo Touch Representative team via Stack Team App by Friday 2 September 2022 to accept your position in the team. To make payment of the DTA Rep Player Levy the player will be required to go to 'Stack Team App', select 'Dubbo Touch', select 'Store' select 'Rep Player Levy – Team Name'.

### **Tournament Registration Fee**

For each tournament there will be an online registration fee that is set by Hunter /Western Hornets (approx. \$60 for Hornets) or NSW Touch (approx. \$90 Country Championships and \$110 for State Cup). All players are responsible for registering and they will be advised when to do so by your teams manager and through the 'Stack Team App'.

## **Travel and Accommodation**

Travel and accommodation for the tournament/s will be the responsibility of players, however, if you are requiring assistance you are to speak to your team's manager to discuss.

## **UNIFORM**

Dubbo Touch has a three year agreement (2021/2022 – 2023/2024) with Struddy's for the supply of uniform. Dubbo Touch will supply all representative players with playing singlets which will be required to be handed back at the end of the last game in each tournament to ensure the full set remains together.

Players successfully selected in a Dubbo Touch Representative Team will be required to purchase a mandatory uniform which will include:

<b>ITEM</b>	<b>APPROX COST</b>
Playing Shorts	\$35
Off Field Playing Shirt	\$50
Socks	\$15
Hat	\$15

Players will also have an opportunity to purchase optional uniforms and merchandise including:

<b>ITEM</b>	<b>APPROX COST</b>
Playing Tights	\$50
Spectator Shirt	\$50

Once team selections/trials have been completed players will be advised of details regarding uniforms ordering. Uniform orders will be required to be completed on 'Stack Team App' by Sunday 11 September 2022 with collection Sunday 11 and 18 September 2022.

## **REP PLAYER REFEREE PROGRAM**

Dubbo Touch is committed to not just developing our up and coming representative player's skills but also improving their knowledge of the game and their involvement in the sport. As such this year, Dubbo Touch strongly encourages rep players to complete a level 1 referee course and referee in the junior and/or senior competitions. Badged referees receive a payment of \$10 per game in the junior competition and a level 1 referee receives \$15 per game in the senior competition. The new referees will be mentored and supported by the Referee Director/s.

## **FURTHER INFORMATION**

If you require any further information on the above please contact Tracey Whillock, the Dubbo Touch Rep Player Coordinator on 0418 665 009.



## TOUCH FOOTBALL – CODE OF CONDUCT

The Touch Football Australia Code of Conduct reflects our support and implementation of the sport industry principles and values outlined in the Australian Sports Commission's The Essence of Australian Sport –principles of fairness, respect, responsibility and safety. This Code aims to ensure our core values, good reputation and positive behaviours and attitudes are maintained and that everyone involved in our sport is aware of his or her legal and ethical rights and responsibilities.

This Code of Conduct applies to all individuals and entities involved with Touch Football Australia. The Core Code must be observed by all without exception.

### The Core Code

- Operate within the rules and spirit of your sport, promoting fair play over winning at any cost.
- Encourage and support opportunities for people to learn appropriate behaviours and skills.
- Support opportunities for participation in all aspects of the sport.
- Treat each person as an individual.
- Display control and courtesy to all involved with the sport.
- Respect the rights and worth of every person regardless of their gender, ability, cultural background or religion.
- Respect the decisions of officials, coaches and administrators in the conduct of the sport.
- Wherever practical, avoid unaccompanied and unobserved one-on-one activity (when in a supervisory capacity or where a power imbalance will exist) with people under the age of 18 years.
- Adopt appropriate and responsible behaviour in all interactions.
- Adopt responsible behaviour in relation to alcohol and other drugs.
- Act with integrity and objectivity, and accept responsibility for your decisions and actions.
- Ensure your decisions and actions contribute to a safe environment.
- Ensure your decisions and actions contribute to a harassment free environment.
- Do not tolerate harmful or abusive behaviours.

### Athletes Code

- Give your best at all times.
- Participate for your own enjoyment and benefit.
- refrain from any behaviour that may bring Touch Football Australia, a member association or an affiliated club into disrepute • exhibit exemplary sportsmanship at all times

### Coaches Code

- Place the safety and welfare of athletes above all else
- Promote respect for the ability of your opponents, referees and all officials
- Help each person (athlete, official etc) reach their potential - respect the talent, developmental stage and goals of each person and compliment and encourage with positive and supportive feedback
- Any physical contact with a person should be appropriate to the situation and necessary for the person's skill development
- Commit to providing a quality service to your athletes
- Embrace your position as a positive role model for your sport and athletes
- Be honest and do not allow your qualifications to be misrepresented

### Officials Code

- Place the safety and welfare of the athletes above all else.
- Be consistent and impartial when making decisions.
- Address unsporting behaviour and promote respect for all people.
- Avoid any situation which may lead to a conflict in interest.

**Administrator Code**

- Act honestly, in good faith and in the best interests of the sport as a whole.
- Ensure that any information acquired or advantage gained from the position is not used improperly.
- Conduct your responsibilities with due care, competence and diligence.
- Do not allow prejudice, conflict of interest or bias to affect your objectivity.

**Parents Code**

- Encourage children to participate and have fun.
- Provide a model of good sportsmanship for your child to copy.
- Focus on the child's effort and performance rather than winning or losing.
- Never ridicule or yell at a child for making a mistake or losing a competition.

**Spectators Code**

- Respect the performances and efforts of all people.
- Reject the use of violence in any form, whether it is by spectators, coaches, officials or athletes.

# Dubbo Touch Association Representative Player & Selection Policy

**Version 3 - June 2022.**

Related DTA documents and policies:

DTA Code of Conduct – Players, Coaches, Referees, Spectators, Parents etc

DTA Representative Credit Policy

TFA Policy

Related NSW Touch & ATA documents and policies:

NSWTA Constitution 2016

TFA Constitution 2016

## Document content

<b>Executive Summary</b> .....	<b>2</b>
<b>Key Objectives</b> .....	<b>2</b>
<b>Eligibility</b> .....	<b>2</b>
<b>Teams</b> .....	<b>2</b>
<b>Playing division</b> .....	<b>3</b>
<b>Team announcement</b> .....	<b>4</b>
<b>Player pool</b> .....	<b>4</b>
<b>Uniforms</b> .....	<b>4</b>
<b>Codes of conduct</b> .....	<b>4</b>
• Absence or failure to attend training	
• Late Withdrawal from tournament	
• Missing matches at a tournament	
• Failure to show at a tournament	
• Misconduct	
• Spectators behavior	
<b>Feedback/Complaints</b> .....	<b>5</b>
<b>Fundraising</b> .....	<b>6</b>
<b>Financials</b> .....	<b>6</b>

## **Executive Summary**

The onus is on all DTA players, parents and guardians wishing to participate in representative tournaments in any capacity to ensure that they abide by the terms set out in this document.

All players must also comply with eligibility criteria & conditions of entry set by the New South Wales Touch Association to participate in a representative match or tournament.

## **Key Objectives**

- To ensure the best possible teams are selected to represent DTA
- To provide a clear and unambiguous guide for DTA representative player selection
- To display expectations and responsibilities of representative players
- To foster player participation
- To encourage the development of DTA players through representative opportunities

## **Eligibility**

- Players must be current financial members of Dubbo Touch Association. Players with any fees or monies outstanding will not be considered for selection.
- At the time of the selections/trials, players must have played in either the current year DTA Winter Senior Competition, be playing in the current year Junior Competition or be registered to play in the upcoming Summer Senior Competition to be eligible;
- In the situation where 2 selection trials are planned, a player must be present at a minimum of 1 selection trial.
- Where a player cannot attend a selection trial, a letter/email must be provided explaining their absence from each and every official trial and must be received by the Rep Player Coordinator before the commencement of each trial to still be considered for selection in the team.
- Where a player is aware they are unable to attend a tournament prior to selections/trials, a letter/email must be provided explaining their unavailability for the tournament and must be received by the Rep Player Coordinator before the commencement of the trials to still be considered for selection in the team. During the selection process favourable consideration will be given to players available to attend all tournaments.
- On selection of the representative teams, players will be required to make payment of the Dubbo Touch Association Rep Player Levy to accept their position in the team.

## **Teams/Squads**

- A team must have a qualified coach and a nominated team manager who are each a different person to be eligible to be entered for any junior or senior tournament.
- Dubbo Touch must meet the referee tournament quota as determined by the New South Wales Touch Association or Hornets Touch 'condition of entry' to nominate a team in a tournament. In general the quota is one appropriately qualified referee plus one additional referee per affiliate.
- The selection panel will be appointed by the Rep Player Coordinator and will involve the team coach.
- A maximum of 14 players will be selected for each DTA team in junior and senior representative divisions, exclusive of ranked shadows except for



Under 8 and Under 10 divisions which will have a maximum of 12 players selected.

- Coaches in consultation with the Rep Player Coordinator can opt to select a squad of no more than 20 players for the junior representative season from which the team of a maximum 14 players will be selected for each tournament.
- If a team enters a tournament with less than 14 players the team will be responsible for a cost up to 14 players, as indicated in the NSW Touch conditions of entry.
- Eligible DTA players will take priority over imported players or pool players
- A team must have a minimum of 12 Dubbo Touch eligible players for the Under 12's and above divisions and a minimum 10 players for the Under 8's and Under 10's division whom have paid the DTA Rep Player Levy by the due date in order for the team to be entered into a tournament.
- Replacement of players in teams must be by shadow players within the squad holding the next ranking from selections, i.e. the first player into a team once a player drops out or relinquishes his/her position in a team will be the fifteenth player and so on (shadows). This may be general ranking or ranking in particular positions
- Before a shadow player replaces a selected player, the coach must be given the option of reordering the composition of the team
- Where there is enough players for two teams in one division and a development team exists, a position relinquished in the top team should be replaced by the next best player in the development team
- The player then filling the vacant position in the development team will come from the original players trialing who were unsuccessful (shadows for development)
- In the event of no shadow list, the option will be given to shadow players from other DTA representative team divisions (if they qualify for the division). Any subsequent players will then be sourced from the NSW Touch/ Hornets player pool
- The coach of the respective division, appointed at the time, will determine team composition. In the absence of a coach, the DTA Rep Player Coordinator will determine the team composition
- The **Final team** must be submitted to the Representative Player Coordinator following the last selection/trial date on the appropriate form which is to be signed by coach and assigned selectors.
- The above process is to occur before teams officially announced via social media platforms
- Players in the squads who miss final team selection may contact the Rep Player Coordinator in writing to discuss reasons for non-selection
- Any disputes in relation to the selection process shall be overseen by the Dubbo Touch Executive

## Playing Divisions

- Dubbo Touch supports teams in all junior age divisions from Under 8's to Under 18's and senior age divisions from Under 20's to over 50's however divisions will only be offered for those which have a nominated coach and manager.
- A development team will be considered if the number of player's trialing exceeds the minimum number required for two teams at the first trial and a coach, manager and referees are available, but this decision will be left to the discretion of the Rep Player Coordinator, this applies to all tournaments except Junior State Cup and State Cup where no development teams will be permitted to attend.
- Players who wish to play representative touch are to play in their respective age group and fulfil their commitment to that age division. There may be an

exception to this if a team cannot get the commitment in their age division and the division above needs players to fulfil their roster.

### **Team & squad official announcement procedures**

Where selections have been required posting of squads and final teams, where required, will be by the following methods:

- DTA website
- Dubbo Touch social media page

### **Player pool**

- Players registered with DTA can only participate in a representative tournament by being selected into a DTA team or through the player pool. Players are only eligible to enter the pool if:
  1. DTA did not enter a team in the player's nominated division
  2. The player was unsuccessful at selections for their nominated division
  3. The player attends DTA representative training on a regular basis
  4. The player obtains the endorsement of the appropriate DTA Rep Player Coordinator
  5. The player has met the same financial requirements as other representative players where applicable.
- If a registered player attempts to enter the pool or register in a team from another affiliate without satisfying the above criteria, a six round suspension effective immediately from all DTA competitions will be enforced. If the player is unregistered in the current season, then the suspension is to be served in the next competition they register for. The suspended player may not compete or participate (coach, manage, administer or referee) in any capacity until the suspension term has been served in full.
- Players not adhering to suspension notices will be dealt with via the DTA judiciary process
- Players can appeal the above process, if they wish by submitting a letter/email to the DTA Rep Coordinator within 2 days of the infringement being lodged outlining their reasons for consideration by the Dubbo Touch Executive.

### **Uniforms**

All representative players must be correctly attired in the Dubbo Touch representative uniform during representative matches. This includes wearing the Dubbo Touch shirt or singlet and shorts. Boots and socks must comply with the NSWTA / TFA rules.

The wearing of compression garments underneath the uniform is permissible if it complies with tournament entry conditions.

Players must return representative playing shirts to the team manager at the conclusion of a tournament. Unreturned uniform will result in a \$50 fine issued to the player responsible for the item(s). Non-payment of the fine will result in the player being deemed unfinancial.

### **Code of Conduct**

Players are expected to abide by the DTA Code of Conduct and tournament conditions of entry. It is the responsibility of the player to ensure that they are familiar with these.

#### **Absence or failure to attend training**

All players/parents of players must submit an apology to the coach or team manager explaining any absence prior to the training session.

Failure to attend training sessions throughout the season without reasonable cause or apology could result in ejection from the team/squad.

#### **Late withdrawal from tournament**

Withdrawal of player within 7 days of a tournament without reasonable cause will result in forfeit of all fees paid and a 1 year suspension from all representative honours.

#### **Missing matches at a tournament**

It is understood that any nomination for player selection is an indication of commitment by that player to participate in **all matches** of a fixture or tournament. Where a player is at risk of being late or not arriving they must contact the Rep Player Coordinator and provide reasonable advice.

The penalty for a player missing a match without reasonable cause (reasonable cause being defined as accident, illness or misadventure) at a tournament is a \$100 fine and a one year suspension from all representative honours.

#### **Failure to show at a tournament**

The penalty for failure of a selected player to participate at a tournament is a forfeit of all fees paid, a \$100 fine payable to DTA and a two year suspension from all representative honours.

#### **Misconduct**

In the first instance, player, official or spectator misconduct will be dealt with by tournament officials where appropriate. Referrals to DTA are at the coaches' and/or Rep Player Coordinator discretion and will be managed in accordance with the TFA Disciplinary Policy and may result in a judiciary and suspension from representative honours.

Misdemeanors will be noted and may be factored into future selections. A representative players' selection may be reviewed at any time by the Rep Player Coordinator and coaching or selecting staff.

Appeals to the above must be lodged in writing to the Rep Player Coordinator within 2 days of notification of the infringement for consideration by the Dubbo Touch Executive. No discussions with third party representations will be entered into.

Non-payment of fines will result in player being deemed un-financial and ineligible to compete in any Dubbo Touch Association competition. The player may not compete or participate at a representative tournament or the affiliate level in any capacity until payment is made and the suspension period has been served in full.

#### **Spectators Behaviour**

Spectators are required to comply with the DTA Code of Conduct, any inappropriate behaviour will be reported and managed via the complaints and/or judiciary process in accordance with the TFA Disciplinary Policy.

### **Feedback/Complaints**

Dubbo Touch have many quality and qualified coaches who have the player's best interest in mind. They spend a lot of time planning sessions and coordinating the best game plan that they believe is best suited to their team. Our coaches and managers are all volunteers and deserve the upmost respect from parents and players. The best time for parents to approach a coach in a respectful manner is after training is complete and during game breaks following team chats. Please do not approach a coach or manager during training sessions or games. It is NOT appropriate to approach a coach in front of your child or other players, it is also not appropriate to discuss other players apart from your own child with the coach.

Parents/guardians will also be provided an opportunity at the end of the representative touch season to provide feedback via a survey.

Any claims or requests on matters that are not in accordance with the policy or complaints must be submitted in writing to the Rep Player Coordinator. The Rep Player Coordinator will liaise with the DTA executive and a formal written reply will confirm the decision made on the matter and the decision shall be final.

### **Fundraising**

All fund raising ventures carried out by the DTA Rep teams are the sole responsibility of the team and team manager, this includes purchasing supplies, float and the counting and use of monies. There must be clear understanding of how the fundraising will take place and who will be involved.

### **Financials**

All DTA Rep Player Levy payments, uniforms and merchandise orders etc are to be paid to Dubbo Touch via the 'Stack Team App'.

Parents/guardians experiencing financial hardship must speak to the Rep Player Coordinator to discuss payment options.